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SOMERSET CONFERENCE ROOM 6TH FLOOR

PUBLIC SESSION MINUTES

June 7, 2016

FINAL

The June meeting of the New Jersey Board of Respiratory Care was convened in accordance with its notice to the Lieutenant Governor, The Bergen Record, the Trenton Times, the Courier Post and the Star Ledger and was conducted in accordance with the provisions of the Open Public Meetings Act.

Chairman Capek convened the meeting at 10:00 a.m. A roll call was taken and the following attendance was recorded for these minutes.

PRESENT: Kenneth Capek
Christopher Lange
Janet Castronovo

EXCUSED: Michael G. Brown
Edwin Frost
James Brophy

Also in attendance: Virginia Class-Matthews, Deputy Attorney General; Dorcas K. O’Neal, Executive Director, Rachel Glasgow, Regulatory Analyst, Howard Pine, Deputy Director, Francine Widrich, Special Assistant to the Director and Bernadette Augustus, Staff.

Public attendance:

Joseph Goss, RRT

Due to lack of a quorum, the Board met as a Committee with all actions subject to ratification by the full Board.

1. APPROVAL OF MINUTES

- a. The Committee reviewed the Public Minutes of May 3, 2016. **On a motion by Christopher Lange, seconded by Janet Castronovo, the Committee approved the Public Session Minutes as submitted, subject to ratification by the Board.**

II. OLD BUSINESS/REAGENDIZED

- a. **CE Audit - Chairman Capek** - Discussion of CEU Audit with Deputy Director.

Deputy Director Pine and Special Assistant to the Director Widrich attended the Public meeting to discuss CEU audit. Statement of work for Vendor will be outlined and will go through the Request for Proposal (RFP) process. Francine Widrich will inform the Board of its progress at the next meeting.

This matter has been slated for review at the next Board's meeting.

- b. **Regulatory Analyst Glasgow** - List of Proposed Board approved CE Credits, for 2016. **This matter has been reagendaized.**

III. NEW BUSINESS

- a. **The Board reviewed a fax from Dr. William Yu, Chiropractor**, inquiring as to whether a CPAP machine can be given to patient with a pulmonologist prescription diagnosis.

Based on the limited facts presented, “the Board” determined that pursuant to N.J.A.C. 13:44F-3.3 (f), the licensed respiratory care practitioner who delegates tasks set forth in (d) above in an outpatient setting shall ensure a follow-up visit from a licensee or a person exempt from respiratory care licensure pursuant to N.J.S.A. 45:14E-9 (c), takes place within 24 hours of delivery of the equipment to the patient for the purpose of conducting an in-person assessment of the equipment. The follow-up visit shall be documented in writing.

- 1. The documentation of the follow-up visit shall be maintained for all patients during the course of respiratory care, and for a period of one year following the termination of respiratory care services.**
- 2. The documentation of the follow-up visit shall be available for the Board's inspection on the business premises of the licensee or person exempt from licensure who conducts the follow-up visit, within 12 business hours of the Board's request. For the purposes of this section, “business hours” is defined as the hours between 9:00 A.M. and 5:00 P.M. Monday through Friday.**

Querist will be so advised.

IV. LEGISLATION/REGULATIONS

V. INFORMATIONAL/FYI

VI. PUBLIC COMMENTS

VII. OTHER BUSINESS

There being no other business to come before the Board in Public Session, on a motion by Janet Castronovo, seconded by Christopher Lange, the meeting was adjourned and the Board moved into Executive Session for the purpose of receiving counsel, to review 10 items of old business, two items of new business and five items of other business/criminal history background check.

The Board reconvened in Public Session. The next scheduled meeting is August 2, 2016. There being no other business to come before the Board, on a motion by Janet Castronovo, seconded by Christopher Lange, the Board adjourned the meeting at 1:30 p.m.

Respectfully submitted,

Dorcas K. O'Neal
Executive Director

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