

**BOARD OF SOCIAL WORK EXAMINERS  
OPEN MINUTES  
May 18, 2005**

**Call to Order**

The Meeting of the Board of Social Work Examiners was held at 124 Halsey Street, 6th floor, Wednesday, May 18, 2005. Doreen Bobby, Board Chair, convened the meeting, in accordance with the Open Public Meetings Act at 10:15 A.M. The following attendance was recorded for these minutes:

**Roll Call**

Henry Acosta, MSW, LSW	Professional Member	Present
Doreen J. Bobby, Chair, MSW, LCSW	Professional Member	Present
John G. Cosgrove, Ph.D., LSW	Professional Member	Present
Kathleen Ellis	Public Member	Absent
Louise A. Murray, Vice-Chair, DSW, LSW	Professional Member	Present
Jo Paine, CSW, LCADC	Professional Member	Present
Dorothy Robinson	Public Member	Absent
Terri Wilson, MSW, LCSW	Government Member	Absent

Also present were Executive Director Kay K. McCormack, D.A.G. Susan Berger, and Board staff member, Cathalina Serrano. Board members had the pleasure of greeting Kimberly S. Ricketts, M. ED, the newly appointed Acting Director of the Division of Consumer Affairs when she accepted the invitation to stop by. Ms. Ricketts most recently headed the Governor's task force on Mental Health. Prior to that, she served as Chief of Staff for New Jersey's Department of Community Affairs. Ms. Ricketts described herself a proud to serve as Director of such an important Consumer division and with staff as dedicated and competent as those serving the regulatory boards.

Upon review of the Open Session minutes from April 20, 2005, a motion was made by Mr. Acosta and seconded by Ms. Bobby to approve the minutes as revised. The vote was unanimous.

**Public Comment**

There were no representatives of the public in attendance at the meeting.

**Executive Director's Report**

Executive Director Kay K. McCormack greeted Acting Director Kimberly Ricketts and introductions were made. Ms. McCormack synopsised the mission of the Board in overseeing the credential of eligible social work candidates at 3 levels and further regulating the standards of professional practice for the more than 16,500 individuals currently regulated by the Board. Members then shared upcoming prominent Board projects with Director Ricketts. As she left, the Board members expressed delight in their sharing expertise in the mental health field with the new Director.

Ms. McCormack reported that a letter of resignation had been received on this date from Dorothy Robinson, a public member of the Board was Ms. Robinson's participation on the Board as a public member since October

2002 will be acknowledged.

Board members were requested to review their summer schedules in order to identify any vacation conflicts with upcoming Board meetings.

### **Review of Supervisors' Credentials**

Dr. Murray reviewed the credentials of individuals seeking approval as clinical supervisors. The Board unanimously agreed to find the following individuals acceptable as clinical supervisors, based on a review of their curricula vita.

### **SUPERVISOR**

Catherine L. Brown, LCSW-VA

Margaret Bausman, LCSW-R- NY

### **Review of Related BA Degree(s) in compliance with N.J.A.C. 13:44G-4.3(a)3.ii**

There were no degrees in this category submitted for Board review

### **IX. Vote on the Candidates Proposed for Licensure and Certification**

A motion was made by Dr. Murray and Mr. Acosta to approve those candidates who are considered eligible for licensure or certification based on a review of their applications and supporting documentation and, according to the requirements noted in the statute and regulations. The vote was unanimous.

### **Continuing Education**

#### **Vote on Recommendations**

The Board voted unanimously to approve CE programs according to Board members' recommendations, based on a review of the program content, the presenters' credentials and the credit hours, in compliance with N.J.A.C. 13:44G-Subchapter 6. The approved courses will be reflected on the Board's monthly update of CE offerings for May 2005.

### **Discussion of Problematic CEs**

The Board reviewed supplemental content description provided by Comprehensive Behavioral Healthcare, Inc. A motion was made by Dr. Murray and seconded by Mr. Acosta to approve the content as presented for clinical credit in compliance with N.J.A.C. 13:44G-8.1(a)4. As Director of Counseling Services for Comprehensive Behavioral Healthcare, Ms. Bobby abstained from voting. The motion passed by majority.

### **CE Correspondence**

There was no correspondence relating to CE concerns that was received for Board review. The review of CE sponsors by the ASWB, ACE program is postponed to a future meeting.

### **Public Orders -FYI**

The Board acknowledges as informational the following Public Orders, which were signed since the preceding Board meeting.

Carlyn Graham-Conover, MSW, LCSW – signed an Order for her breach of confidentiality and boundary violations.

Kathryn Griffiths, MSW, LCSW – signed an Order for continuing to provide clinical social work services for failing to renew her license.

### **F.Y.I. – Second Quarter 2005, Division of Law Billing ReportM**

A review of this Report is acknowledged as informational.

### **Association of Social Work Boards (ASWB)**

The Board acknowledges as informational notice of the Association's 2005 Board elections scheduled to occur during the Annual Delegate Assembly in November 2005

The Board reviewed the Association's proposal to make their Clinical Supervision Curriculum Guide available, at a nominal charge, for organization/agencies to develop and offer independently as in-house training for staff. In this way, the Association plans to address the evident professional interest in complying with N.J.A.C. 13:44G-8.1(a) 4 for clinical staff employees.

The Board postpones to July Dr. Murray's report of the Association's Annual Administrative Forum which she attended in Boston, Massachusetts April 4-7, 2005

### **Regulations**

The Board discussed revising N.J.A.C. 13:44G-8.1 to clarify that compliance includes LCSWs who provide supervision to MSW students assigned in field placement as interns, pursuant to N.J.S.A 45:15BB-5.b. The Board discussed the direction implied in N.J.A.C. 13:44G-8.1(a)5 and concluded that both the on-staff employment supervisor and the off-premise clinical supervisor bear responsibility for the quality of clinical services provided to the client by the LSW under their supervision.

### **XIV. Adjournment**

A motion was made by Dr. Cosgrove and seconded by Mr. Acosta to adjourn the meeting at 4:50 P.M.

Respectfully submitted,

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Kay K. McCormack  
Executive Director