

VOLUME 47, ISSUE 23  
ISSUE DATE: **DECEMBER 7, 2015**  
**RULE ADOPTIONS**  
**LAW AND PUBLIC SAFETY**  
**DIVISION OF CONSUMER AFFAIRS**  
**STATE BOARD OF PHYSICAL THERAPY EXAMINERS**

**Adopted Amendments: N.J.A.C. 13:39A-3.1 and 3.2**

**Patient Records; Use of Personal or Other Computer to Prepare Patient Records**

Proposed: April 6, 2015, at 47 N.J.R. 691(a).

Adopted: September 22, 2015, by the State Board of Physical Therapy Examiners, Beth Sarfaty, P.T., Chairperson.

Filed: November 5, 2015, as R.2015 d.182, **without change**.

Authority: N.J.S.A. 45:9-37.18.

Effective Date: December 7, 2015.

Expiration Date: November 15, 2020.

**Summary** of Public Comment and Agency Response:

The official comment period ended June 5, 2015. **The Board received no comments.**

**Federal Standards Statement**

A Federal standards analysis is not required because there are no Federal laws or standards applicable to the adopted amendments.

**Full text** of the adoption follows:

SUBCHAPTER 3. BUSINESS PRACTICES; PROFESSIONAL CONDUCT

13:39A-3.1 Patient records

(a)-(b) (No change.)

(c) The patient record shall include, in addition to personal identifying information, consents, and disclosures, at least the following information:

1. The full name, as it appears on the license, of the licensee who rendered care, identification of licensure designation (PT or PTA), and license number. This information shall be legible and shall appear at least once on each page of the patient record, except as set forth at N.J.A.C. 13:39A-3.2(e);

2.-14. (No change.)

(d)-(e) (No change.)

13: 39A-3.2 Use of personal or other computer to prepare patient records

(a)-(c) (No change.)

(d) The licensee shall generate a hard copy of the complete patient record, or a portion thereof, upon request.

(e) Notwithstanding N.J.A.C. 13: 39A-3.1(c)1, a licensee who maintains a patient record solely on a personal or other computer shall not be required to include his or her name and license number on every page of a patient record; however, the name and license number shall appear at least once on the patient record.

(f) A licensee who generates a hard copy of a patient record pursuant to (d) above shall ensure that the hard copy is paginated with each page being a specified number of the total number of pages in the record.