I. CALL TO ORDER

This scheduled meeting of the Committee was called to order at 9:37 a.m., in the Hunterdon Conference Room, 6th floor, 124 Halsey Street, Newark, New Jersey by Committee Chair Edward Reading who gave notice of compliance with the Open Public Meetings Act.

II. ROLL CALL

Present:

Committee Chair, Edward Reading
Committee Vice Chair, Sylvia W. Lippe

Recused:

Until the matter is resolved, Public Member, Lorenzo S. Puertas recused from attendance based on services he provides related to the profession that may be a possible violation of the statutory requirement for public board members.

Staff Present:

Executive Director, Elaine L. DeMars
Deputy Attorney General, Susan Berger
Administrative Staff, Celeste Paige
Administrative Staff, Ray Yee

III. APPROVAL OF PUBLIC MINUTES

On a motion made by Committee Vice Chair, Sylvia W. Lippe, and seconded by Committee Chair, Edward Reading, the minutes of the February 23, 2007 public session Committee meeting were approved as presented.

IV. PUBLIC COMMENT

Carol Venditto, Statewide Drug Court Manager Joseph Barraco, Esq. Assistant Director, Criminal Practice Division, Administrative Office of the Courts Carol Venditto and Joseph Barraco appeared in response to the Committee’s request for information regarding the structure and administration of the agency. Ms. Venditto and Mr. Barraco explained the genesis, current function, training, credentials and supervision of the TASC (Treatment Alternative to Street Crime) evaluators. It was emphasized that the services provided do not include one-on-one counseling, the current staff provides screening and assessment. Also discussed was the Drug Court’s short and long term goals to increase the number of credentialed alcohol and drug counselors.

V. LEGISLATIVE/REGULATORY

A. N.J.A.C. 13:34C

Regulatory Analyst Maryann Sheehan reviewed the draft revision for N.J.A.C. 13:34C and suggested minor changes. The Committee approved the suggested changes. The draft will be presented to the Board of Marriage and Family Therapy Examiners for approval.
B. Board of Marriage and Family Therapy Examiners

The Committee discussed the rule proposal which codifies Public Law 2005, Chapter 49. The provisions of the statute revise the supervised experience requirement from 5 years to 3 years. The Committee noted concern that since the qualifications for an approved supervisor do not include licensure there should be a way to ensure that the supervisor and therapist in training are cognizant of the scope of practice and the ethical and legal standards of practice.

C. 1st Quarter Legislative Report - 2007

The Committee reviewed a report of the history of the proposed legislation for the session and accepted the report as informational.

VI. APPLICATION PROCESSING

To date 2,306 applications have been processed with 1,219 LCADCs in the "Active" status. There are 468 active CADCs. A total of 10 LCADCs and 11 CADCs have been denied certification/licensure based on delinquent child support or student loans. Three individuals have voluntarily surrendered their license and a total of 41 applications have been withdrawn which includes 21 LCADCs and 20 CADCs. The withdrawn status also includes applicants who have failed to complete the application process. "Withdrawn" is the status term used in the current system used by the Division for abandoned applications for certification/licensure pursuant to N.J.A.C. 13: 34C-2.3(c)1. A total of 50 LCADCs and CADCs are in the ‘Expired’ status. The Expired status includes 32 LCADCs and 18 CADCs who failed to renew their CADC/LCADC credential. A total of 3 reinstatement applications are pending. 14 LCADCs and 5 CADCs have requested an inactive license. There was 1 LCADC whose license has been suspended. The Committee was informed that there are 477 applications currently pending. The pending applications are comprised of applicants awaiting examination results, outstanding criminal history report results and requests for additional information.

Bonner, Willie CADC regular

Mr. Bonner’s application for certification and his criminal history report were reviewed by the Committee. The Committee determined there was nothing in his criminal history to preclude certification. MOVE TO APPROVE REGULAR CADC.

Hamid, Khadijah A. CADC regular

Ms. Hamid’s application for certification and her criminal history report were reviewed by the Committee. The Committee determined there was nothing in her criminal history to preclude certification. MOVE TO APPROVE REGULAR CADC.

Kross, Gail CADC regular

Ms. Kross’ application for certification and her criminal history report were reviewed by the Committee. The Committee determined there was nothing in her criminal history to preclude certification.

MOVE TO APPROVE REGULAR CADC.

Phipps, Sydney M. CADC regular

Ms. Phipps’ application for certification and her criminal history report were reviewed by the Committee. The Committee agreed that the explanation of the circumstances and events surrounding the arrests/convictions was insufficient. Although Ms. Phipps was previously approved to take the written and oral exams, the Committee determined to request that she submit a detailed, signed and notarized explanation of her criminal history record.
Scurdy, Leonard CADC regular

Mr. Scurdy’s application for certification and his criminal history report were reviewed by the Committee. The Committee determined there was nothing in his criminal history to preclude certification. MOVE TO APPROVE REGULAR CADC.

Application Form Revision

The Committee is working to clarify language for sections of the application for certification/licensure.

IV. OLD BUSINESS

Status Report
Ronald Martino

Deputy Attorney General Susan Berger reported that she received correspondence that indicated that Mr. Martino, through his attorney, will provide a list of the clients he had counseled. The Committee has determined to send a letter to Mr. Martino to ask him in to provide details of the information that was blacked out on numerous days in his appointment calendar. The attorney will send a copy of the Consent Order with a letter to Mr. Martino’s former clients.

V. NEW BUSINESS

A. APCBNJ - Application Processing Flow Chart

The Committee was provided with a copy of a flow chart drafted by Richard Bowe, Executive Director of the Addiction Professional Certification Board of New Jersey in response to a request by the Raquel Mason Jeffers, Director of the Division of Addiction Services. Since the draft did not require Committee comment or approval, the draft was accepted as informational.

B. Rutgers University - Gail Milgram, Ed.D

Executive Director DeMars informed the Committee of the receipt of 25 course work applications for one-day (6 hours workshop) to be sponsored by Rutgers Center for Alcohol Studies during the 2007 fall semester and 2008 spring semester. The Committee will acknowledge receipt of the submission and inform Dr. Milgram that the review of the proposed course work to determine satisfaction of the requirements at N.J.A.C. 13:34C-2.3(b)4 will take time.

C. Michael Giantini - University Behavioral Healthcare

This letter was moved to the public agenda.

VI. CONTINUING EDUCATION 2004-2006

A comprehensive review of the results of the Alcohol and Drug Counselor Continuing education audit was tabled until June 22, 2007.

VII. COMPLAINT TRACKING

A. James Kernan (Donald Taylor v. James Kernan)

The Committee determined to advise Mr. Kernan that his application is considered abandoned and to cease and desist practice as such (See February 23, 2007 executive session minutes.).

B. Melvin Spruill

The Committee has not received a summary of the required three credit graduate course that was required of Mr.
Spruill as per the September 8, 2005 filed Consent Order.

VIII. FILED CONSENT ORDERS

Victoria Ravenna - A Consent Order granting a restricted license was filed on May 4, 2007.

IX. Division of Addiction Services (DAS) Matters

Committee Chair Edward Reading provided a report on the meeting of educators hosted by DAS. Representatives of state colleges and universities providing addiction counselor educational programs discussed the requirements for certification and licensure and methods to document satisfaction of the 270 core course training hours. A distinction was made between matriculated course work and workshop credit.

X. NEXT MEETING

The next regularly scheduled meeting of the Committee is scheduled for June 22, 2007 at 9:30 a.m. at 124 Halsey Street, Newark, New Jersey.

XI. EXECUTIVE SESSION

On a motion made by Sylvia W. Lippe and seconded by Edward Reading, the Committee moved into Executive Session at 12:25 p.m. to discuss pending applications, confidential and disciplinary matters.

XII. CREDENTIAL REVIEW

Applications for licensure and certification were presented to the Committee for review. On a motion made by Sylvia W. Lippe and seconded by Edward Reading, the following applications were approved:

CADC - Regular

1. Bonner, Willie
2. Carter, LaDonna
3. Hamid, Khadijah A.
4. Hurley, Florence
5. Joissim, Joada
6. Jordan, Russell
7. Kauffmann, Catherine
8. Kross, Gail
9. Maederer, John
10. Scurdy, Leonard

LCADC - Upgrade

1. Green, Sharon
2. Harris Jr., James D.

LCADC - Regular

1. Dougherty, William
2. Haworth, Eleanor M.
3. June, Linda
4. Koempel, Stephanie
5. O’Neill, Kevin
6. Osborne, Marian
7. Smith, Daniel
8. Tierney, Joseph
9. Wanamaker, Ann T.

LCADC - Grandfather

1. Ravenna, Victoria - Restricted LCADC grandfather

Approved to Sit for the Oral Examination

1. Murphy, Keith O. LCADC regular
2. Quirk, Pamela M. CADC regular

Approved to Sit for the Written and Oral Examination

1. Anthony, Robert CADC regular
2. Hinnant, Sherie LCADC regular
3. Humprey, Theresa R. CADC regular
4. Mantone, Mathew J. CADC regular
5. Maree, Lynda LCADC regular
6. Preston, Norris LCADC regular
7. Ripley, Bruce CADC regular
8. Rivera, Michael E. CADC regular
9. Rowe, Lester CADC regular
10. Sampson, Joni LCADC regular
11. Tajudeen, Alim CADC regular

XII. ADJOURNMENT

On a motion by Edward Reading, seconded by Sylvia W. Lippe, the Committee adjourned the meeting at 4:30 p.m.