

**BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS
FIRE ALARM BURGLAR ALARM AND LOCKSMITH
ADVISORY COMMITTEE
MINUTES OF OCTOBER 16, 2007
PUBLIC SESSION**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

CALL TO ORDER

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:45 a.m. in the Hudson Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Attendees recited the Pledge of Allegiance prior to the roll call of members.

ROLL CALL

Committee Members Present:

Robert Boyer
William Hartung
Charles Okun
Robert Shoremount
Jon Sprague

Others Present:

Barbara A. Cook, Executive Director
George DeLuca, Administrative Analyst
Sally Barletta, Senior Clerk Transcriber
Angelica Guerrero, Clerk Typist
Joseph Cantalupo, Member, Board of Examiners of Electrical Contractors
Joseph Donofrio, Deputy Attorney General

Committee members Edward Bagniewski, Keith Eaves, Arthur Fucetola and Richard Rible were unable to attend the meeting.

Members of the Public:

Gerard Duffy

ANNOUNCEMENTS

Staff member Angelica Guerrero was introduced to the Advisory Committee.

Advisory Committee members were informed that an advisory has been posted on the Advisory Committee web-site with regard to the Business Licensing.

APPROVAL OF MINUTES OF SEPTEMBER 18, 2007

Upon the review of the minutes of the September 18, 2007 Public Session, motion was made by Robert Boyer, seconded by Charles Okun and unanimously passed to approve the Public Session minutes for the

September 18, 2007 meeting.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Cook informed the Advisory Committee that 1,155 fire alarm licensees, 3,409 burglar alarm licenses and 3,410 locksmith licenses have been renewed for the new triennial licensing period.

Executive Director Cook also informed the Advisory Committee that the Business License Application Request form has been mailed to all the fire alarm, burglar alarm and locksmith business owners.

CHAIRMAN'S REPORT

Chairman Robert Shoremount informed the Advisory Committee that Vice Chairman Robert Boyer and himself have been invited to attend a meeting with New York Licensing Board to discuss the alarm and locksmith licensing requirements in both jurisdictions.

CONTINUING EDUCATION SUBCOMMITTEE REPORT

- Auto Theft And Auto Arson Forensic Vehicle Examinations, Eight (8) Hours

The request for approval of the continuing education package was distributed to Continuing Education subcommittee. At the September 18, 2007 Public Session, the Advisory Committee tabled discussion with regard to approval of the continuing education package distributed to the Continuing Education subcommittee and will make its recommendations at the November 20, 2007 meeting.

CORRESPONDENCE

- Peter Rogers, Request For Advisory Committee Approval Of Pre-Licensure Technical Training Hours (SAI Central Station Operator Instructor Course)

The Advisory Committee reviewed and discussed a request by Peter Rogers for Advisory Committee approval of pre-licensure technical training hours (SAI Central Station Operator Instructor Course). The Advisory Committee requested that Mr. Rogers be informed that the pre-licensure technical training hours (SAI Central Station Operator Instructor Course) are approved.

REVIEW AND DISCUSSION OF INSURANCE REQUIREMENTS FOR BUSINESS LICENSEES

The Advisory Committee reviewed and discussed insurance requirements for business licensees. The licensing statute requires the following: an alarm business license holder shall retain and maintain during the term of the license general liability insurance in the amount of \$1,000,000 and insurance coverage or a surety bond in favor of the State of New Jersey in the sum of \$10,000. A locksmith business license holder shall retain and maintain during the term of the license general liability insurance in the amount of \$500,000, and insurance coverage or a surety bond in favor of the State of New Jersey in the sum of \$10,000. A business engaged in both the alarm and locksmith businesses shall retain and maintain during the term of the license general liability insurance in the amount of \$1,000,000, and insurance coverage or a surety bond in favor of the State of New Jersey in the sum of \$10,000.

PUBLIC COMMENTS

Gerard Duffy, President of Spectrum Cable and Alarm Systems, Inc., and a member of New Jersey Burglar and Fire Alarm Association informed the Advisory Committee that several members of the New Jersey Burglar and Fire Alarm Association have already taken some technical training which the association assumed would be already approved for continuing education. Chairman Shoremount informed Mr. Duffy that continuing education will not be required until the CY 2007- CY 2010 triennial licensing period and there are regulatory and procedural matters that must be resolved prior to the approval of Continuing

Education Applications for approval must be submitted to the Advisory Committee.

Mr. Duffy informed the Advisory Committee of Assembly Bill A4339, which prohibits regulation of certain aspects of Voice over Internet Protocol and Internet Protocol-enabled services and questioned when does IP protocol become exempt from alarm license. Chairman Shoremount advised Gerard Duffy that Assembly Bill A4339 may be addressed once business licensing is initiated.

Motion was made by Charles Okun, seconded by Edward Bagniewski and unanimously passed to proceed into Executive Session at 10:30 a.m.

At approximately 2:00 p.m., the Advisory Committee reconvened in Public Session to report the following:

REVIEW OF CRIMINAL HISTORY SUMMARIES OF APPLICANTS FOR LICENSURE

The Advisory Committee reviewed and discussed a criminal history summary dated October 15, 2007 for one (1) applicant. Upon discussion, one (1) applicant will receive a Demand for Statement in Writing Under Oath from Deputy Attorney General Joseph A. Donofrio.

- Review Of Criminal History Summary, Eric T. Meyer (Not Previously Submitted)

The Advisory Committee reviewed and discussed criminal history summary for Eric T. Meyer (Not previously submitted). Subsequent to the review of the criminal history summary provided for Eric T. Meyer, motion was made by Jon Sprague, seconded by William Hartung and unanimously passed to approved Mr. Meyer's applications for licensure.

REVIEW OF CRIMINAL HISTORY "FLAGGING"

October 15, 2007 Criminal History

- John P. Masterson, Licensee

The Advisory Committee reviewed and discussed a criminal history summary recently provided to the Advisory Committee for John P. Masterson, a licensee. Upon discussion, John P. Masterson, a licensee, will receive letter of Advice from Attorney General Joseph A. Donofrio.

- Stephen R. Reeder, Licensee

The Advisory Committee reviewed and discussed a criminal history summary recently provided to the Advisory Committee for Stephen R. Reeder, a licensee. Upon discussion, Stephen R. Reeder, a licensee, will receive correspondence requesting for disposition of the matter from Deputy Attorney General Joseph A. Donofrio.

ADJOURNMENT

Having no further business, motion was made by Charles Okun, seconded by Edward Bagniewski and unanimously passed to adjourn the Public Session at 2:30 p.m.

Respectfully Submitted,

Barbara A. Cook
Executive Director