



New Jersey Office of the Attorney General
 Division of Consumer Affairs
 Legalized Games of Chance Control Commission
 124 Halsey Street, P.O. Box 46000
 Newark, N.J. 07101
 (973) 273-8000

Report of Conduct of Amusement Games for _____
License year above

Print or type all of the answers.
 For more information, see next page.

1. **Name of Licensee:** _____
2. **Address of Licensed Premises:** _____
format ###-####-##-#### (Place where game was held)
3. **License Number:** _____
4. **Type of game:** _____
5. **Number of days game operated:** _____

Income

6. **Fee charged per play:** _____
7. **Total income from game fees paid by players:** _____

Prizes

8. **Type of prizes awarded:** _____
9. **Total cost of prizes awarded:** _____

Operating Expenses

10. **Name of property owner:** _____ **Rent:** _____
(Landlord) - Place where game was held
11. **Number of employees (including licensee):** _____ **Salaries:** \$ _____
12. **Utilities** \$ _____
13. **Equipment and supplies (excluding prizes awarded)** \$ _____
14. **Other expenses (specify on additional sheet if necessary)** \$ _____
15. **Total operating expenses (total items 10 thru 14 only)** \$ _____

I, _____, being duly sworn upon my oath depose and say that all of the information on this report of conduct is true, accurate and complete.

Print name of Applicant and Title _____
Date

Signature of Applicant and Title _____
Date

Sworn and subscribed to before me this _____
 day of _____, _____
Month Year

Name of Notary Public (please print)

Signature of Notary Public

INSTRUCTIONS

This report is required by the amusement games licensing law, N.J.S.A. 5:8-100 et seq. (“Law”), and the regulations governing the operation of an amusement game N.J.A.C. 13:3-1.1 (“Regulations”). **It must be completed, sworn to and submitted** to the Legalized Games of Chance Control Commission **not later than the 15th day of May**. A separate report is required for each license held. **Prepare the report in duplicate, retain a copy for your records, and mail the original** to the Commission. Failure to make a timely report, or the submission of a false or incomplete report, is cause for a penalty, including but not limited to suspension, or revocation of a license or denial of future licenses. **Submit the report whether or not the game operated during the period.**

For your information, the full text of subchapter 4 regarding the submission of reports is as follows:

SUBCHAPTER 4. SUBMISSION OF REPORTS BY LICENSEES

- 13:3-4.1 Every licensee shall have and keep a true book or books of account wherein there shall be entered all monies received and the specific source of such receipts and wherein there shall also be entered all monies expended from such receipts and the name of the person receiving such expenditures and the purpose for which such expenditures were made. All books and records pertaining to such receipts or expenditures shall be made available for inspection by the Control Commission and the municipal governing body and their agents.
- 13:3-4.2 Every licensee shall retain for a period of one year from the date thereof, all delivery slips, invoices, manifests, waybills or similar documents received from suppliers of merchandise to be awarded as prizes readily available for inspection by agents of the Control Commission.
- 13:3-4.3 (a) Every licensee shall, not later than the 15th day of May, file with the Control Commission a report of the conduct of games for the previous license year or period, in a form prescribed by the Control Commission.
- (b) Licensees Holding, operating and conducting licensed games at agricultural fairs and exhibitions shall file such reports not later than the 15th day after the closing date of the fair or exhibition with respect to which the license is issued.
- (c) Such reports shall be fully and truthfully completed, without fraud, misrepresentation, false or misleading statement, or evasion or suppression of fact.
- 13:3-4.4 Reports required to be submitted, and the information contained therein, shall not be disclosed by the Control Commission except so far as may be necessary for the purpose of carrying out the provisions of the Law, N.J.S.A.5:8-100 et seq., and the Regulations, N.J.A.C. 13:3-1.1.
- 13:3-4.5 Failure or refusal by any licensee to make timely filing of any report required by this regulation, or the filing of any report either incomplete or false in fact, shall constitute cause for suspension or revocation of license.